

JASMINE HERTIANA

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Undergraduate student with interested in financial accounting, business, administration with critical and creative thinking and consistent in a job. Skilled in the operation of Microsoft Office including excel and enjoys working in a team and has good communication skill. Enthusiasm to learn new things and positive contribution to the given project.

INTERNSHIP EXPERIENCE

FINANCE INTERN | PT. PERTAMINA PATRA NIAGA (REGIONAL JAWA BAGIAN BARAT) Aug 2022 (1 month)

- Manage and organize customer data based through excel on business function from website MyPertamina for Business
- Adjust >1.400 customer of fuel retail data with the newest customer data from internal website
- Analysis and be learned about customer's credit approval system
- Check physical status and beneficiary of collected bank guarantee data
- Evaluate and adjust >80 bank guarantee data of Integrated Bank Guarantee System (website) with company files (physical)

GRAPHIC DESIGN INTERN | PT. OCADEMY CIPTA PRESTASI

Jun – Aug 2022 (3 months)

- Team up with marketing division especially to be one of social media division to promoting ocademy's products
- Creating graphic contents to increase more visitor on social media
- Responsible to execute social media division's copywriting into graphic contents

VOLUNTEER EXPERIENCE

ADMIN TEAM | BAHASANA BAHASINI COMMUNITY

Mar – Apr 2022 (2 months)

- Record interactive learning materials via telegram groups BB FLAFLIGHT SEASON 1 ENGLISH event
- Discuss and collaborate with tutors at BB FLAFLIGHT SEASON 1 ENGLISH event
- Adapting a conducive situation for >400 participants and tutors during interactive learning

FORMAL EDUCATION

D3 | ACCOUNTING INFORMATION SYSTEM | UNIVERSITAS BINA SARANA INFORMATIKA

IPK : 4.00 / 4.00

2020 – expected 2023

ACHIEVEMENT :

- 1st Place Winner of Accounting Application Competition | Pergelaran Kreativitas & Inovasi Mahasiswa Indonesia UBSI (Sep 2022)
- Top 3 Best Grade of Zahir Accounting Software Certification (Dec 2021)

SOCIAL SCIENCE | SMA NEGERI 2 TAMBUN SELATAN

GRADE : 92 / 100

2017 – 2020

ACHIEVEMENT :

- Semifinalists (Team) Economy Competition | Trisaksti School of Management (2019)

INFORMAL EDUCATION

BACK-END WEB DEVELOPMENT | SKILVUL X STUDI INDEPENDEN KAMPUS MERDEKA 2022 BY KEMENDIKBUD

Aug 2022 – Present

CERTIFICATION

- Basic Web Development (Gold) | SkilvulSep 2022
- Software Development Certification | Badan Nasional Sertifikasi ProfesiAug 2022
- UI/UX Design Mastery (Gold) | Skilvul.....Aug 2022
- Predicate "Expert" of Database System Proficiency Certification | Ikatan Ahli Informatika IndonesiaJan 2022
- Zahir Accounting Software CertificationDec 2021

SKILLS

Soft Skills: Time Management, Communication, Creative Thinking, Critical Thinking, Problem Solving, Analytical, Teamwork

Hard Skills: Microsoft Office (Word, Excel, Power Point), Canva, Zahir Accounting Software, MYOB/ABSS Premiere, MySQL (Database), English (Intermediate), Web Programming (Framework Laravel)

ONLINE COURSES

- Rakamin Academy Trial Class – Kickstart **Data Science** Journey 4 Session | (25 - 26 June 2022)
- Harisenin Minischool Coaching – **Auditor and Financial Analyst** | HariSenin.com (14 – 15 June 2022)
- **Digital Marketing** Class at Digital Skill Festival #3 | Tempat Belajar (23 - 29 May 2022)
- **All About Accounting** | Score : A - | Indonesian Accounting Class (26 February 2022)
- **Grammar Corner English** Class (March 2021) and **Basic TOEFL** Class (5-11 February 2021) | Scholars Official